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RE: Option Renewal 1 for Contract TU-1451, Audiovisual Services for the MEEC

Procurement

Agreement

Towson University  
8000 York Road  
Towson, MD 21252-0001

t. 410 830-2171  
f. 410 830-8233

Dear Vendor:

In accordance with the section entitled "Contract Term" in the subject solicitation, please accept this letter as notice of the University's intent to exercise option year one (1) of your contract.

The term of this contract renewal will be from 1/28/17 through 1/27/18, with the University having the sole option to exercise up to two additional one-year terms.

The terms, conditions, and pricing of the contract executed 1/29/15 remain in effect.

If you have questions about the renewal option, please contact Jeff Sutton, 410-704-4453.

Sincerely,

Jeffery Sutton  
Associate Director, Procurement

JS:vn

cc: Lucy Light Slaich, Director